

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	<b>SJ.G</b>  <b>Legal Service</b> <b>Justice, Freedom, Security (JLS Team)</b>
Post number in sysper:	xxxxxxx
Contact person:	Bernhard SCHIMA <a href="mailto:Bernhard.SCHIMA@ec.europa.eu">Bernhard.SCHIMA@ec.europa.eu</a> +32 229-60372
Provisional starting date:	4 <sup>th</sup> quarter 2024
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other:
	<input checked="" type="checkbox"/> With allowances <input type="checkbox"/> Cost-free
This vacancy notice is open to:	
<input checked="" type="checkbox"/> EU Member States <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
This vacancy notice is also open to:	
<input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland	
<input type="checkbox"/> The following third countries:	
<input type="checkbox"/> The following intergovernmental organisations:	
Deadline for applications	<input checked="" type="checkbox"/> 2 months <input type="checkbox"/> 1 month 27/01/2025

**Entity Presentation (We are)**

The JLS team represents the Commission in all cases before the Court of Justice and the General Court, mainly preliminary procedures or infringement procedures in the Area of Freedom, Security and Justice (Title V of the Treaty on the Functioning of the EU) as well as concerning citizenship and free movement law. The JLS team also advises the President of the Commission, the college of Commissioners and the Directorates-General for all the areas mentioned. The team is looking for a national expert (SNE) either in the area of asylum and migration or in the area of police cooperation and security.

## **Jobholder Profile (We look for)**

We look for an SNE who has excellent knowledge either of asylum and migration law or of the law of police cooperation and of relevant international agreements, and professional experience in one of those areas.

Having, in addition, a good knowledge of the EU's institutional set-up and decision-making procedures including the role and functioning of the Commission will be a considerable asset.

He/she should possess good drafting and communication skills.

Language(s) necessary for the performance of duties:

An excellent knowledge of English is required. A good knowledge of further EU languages, preferably French, German and/ or Dutch, will be considered an asset.

## **Eligibility criteria**

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;

Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;

Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

## **Selection criteria**

Diploma:

- university degree or
- professional training or professional experience of an equivalent level
- in the field of law.

## **Conditions of secondment**

During the full duration of the secondment, the national expert remains employed and remunerated by his / her employer and covered by his / her (national) social security system.

He / she shall exercise his / her duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

Allowances can only be granted when the national expert fulfils the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

## **Submission of applications and selection procedure**

Candidates should send their application according to the **Europass CV format** ([Create your Europass CV | Europass](#)) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter. The CV must mention the date of birth and the nationality of the candidate.

Candidates are asked not to add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

## **Processing of personal data**

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on [https://ec.europa.eu/info/departments/human-resources-and-security\\_en](https://ec.europa.eu/info/departments/human-resources-and-security_en)

Information on data protection for candidates to a JRC post is available on: <http://ec.europa.eu/dgs/jrc/index.cfm?id=6270>.