



EUROPEAN COMMISSION

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	DG NEAR D.5
Post number in sysper:	461570
Contact person: Provisional starting date: Initial duration: Place of secondment:	Holger Schroeder, Head of Unit Holger.SCHROEDER@ec.europa.eu IV quarter 2024 2+2 years <input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month Latest application date: 25-01-2025

Entity Presentation (We are)

As the Western Balkans Regional Programmes Unit we develop the regional dimension of DG NEAR's engagement, in particular with regard to the implementation of the Economic and Investment Plan for the Western Balkans and the accompanying Green Agenda for the Western Balkans and the Reform and Growth Facility.

As a member of our team managing the Western Balkans Investment Framework (WBIF), you will coordinate the implementation of the Green Agenda in the Western Balkans in cooperation with DG NEAR's Thematic Units, the geographical units and EU Delegations, as well as other relevant stakeholders, including national authorities and institutions, relevant Commission Directorate Generals.

Your work will also involve attendance of relevant meetings with Commission services, the EEAS and Council working groups as well as external representation of DG NEAR in conferences, seminars, regional cooperation platform meetings, donor and other stakeholder meetings.

Lastly, you will also contribute to briefings, LTTs, background and policy notes, internal reporting, etc.

The unit currently employs +34 staff.

Job Presentation (We propose)

A dynamic job, carried out in cooperation with a wide range of partners inside/outside the EU. You will be part of the challenging accession process of candidate and potential candidates countries in the Western Balkans, which is high on the agenda of DG NEAR and of the EU. There will be learning and training opportunities targeted to the needs of the job.

Jobholder Profile (We look for)

A dynamic colleague capable of coordinating the implementation of EU policies in the field of environment and climate change.

You are therefore a qualified professional with sound knowledge of initiatives destined to make the Green Agenda for the Western Balkans a reality. Ideally, you have experience in coordinating the implementation of related EU policies. Experience in dealing with our Western Balkan partners at bilateral and/or regional level would be an advantage.

You are able to communicate effectively with a wide range of private, public and institutional actors involved in the implementation of the Green Agenda, and have a good understanding of the EU's enlargement policy objectives.

Excellent oral and written language skill in English are a must.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.

- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.** Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)