



EUROPEAN COMMISSION

## VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	NEAR/B
Post number in sysper:	344103
Contact person:	VAN NYEN Isabelle
Provisional starting date:	4 quarter 2024
Initial duration:	2 years
Place of secondment:	<input type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input checked="" type="checkbox"/> Other: EUDEL Morocco – Cooperation section
Type of secondment	<input type="radio"/> With allowances <input checked="" type="radio"/> Cost-free
This vacancy notice is open to:  <input checked="" type="radio"/> EU Member States as well as  <input checked="" type="checkbox"/> The following EFTA countries: <input checked="" type="checkbox"/> Iceland <input checked="" type="checkbox"/> Liechtenstein <input checked="" type="checkbox"/> Norway <input checked="" type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: .... <input type="checkbox"/> The following intergovernmental organisations: ...  <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month  Latest application date: 25-09-2024

### Entity Presentation (We are)

The European Union (EU) is the fruit of an economic and political partnership between 27 European countries. It plays a major role on the international stage, through diplomacy, trade, development aid and cooperation with international organisations. Abroad, it is represented by more than 140 diplomatic representations, also known as EU delegations, which have a function similar to that of an embassy.

The EU Delegation to the Kingdom Morocco is one of these 140 delegations, and its main objective is to implement the partnership between the European Union and Morocco. Its mandate includes promoting relations between Morocco and the EU at all levels (political, economic, commercial, cultural, etc.); monitoring the implementation of the association agreement between the EU and Morocco; implementing the European Neighbourhood Policy, including its technical and financial cooperation dimension. The Delegation is also responsible for informing the public about the EU and its action in Morocco, for the benefit of the Moroccan population.

This job, located in the Cooperation section of the EU Delegation to Morocco, is administratively attached to the Directorate General NEAR.B (in charge of Neighbourhood and Enlargement) of the European Commission.

### **Job Presentation (We propose)**

We propose a post of a Seconded National Expert in our Delegation. The successful candidate will have a horizontal role as the Focal Point for Democracy and Human Rights, and will work with the Political and Cooperation sections

Placed within the Cooperation Section in charge of “Governance” (Section OPT 1), the Policy Officer will assist the Head of Section and the Head of Cooperation of the Delegation, in close coordination with the Head of the Political Section, with political analysis, reporting and other tasks as described below. He/she will work as a focal point for Human Rights in the EU Delegation and an interface between the operational and political sections to help maximize synergies between them.

#### Functions and Duties:

### **1. Policy development, analysis, monitoring and reporting**

- Collect and analyse information on developments in Morocco in the field of democracy and human rights. Monitor and report on the political, economic and social reforms, with a specific focus on reforms supported by the EU and /or identified as priorities in the ENP Action Plan, including good governance, democracy and human rights.
- Coordinate the preparation of and supervise periodic reporting on the implementation of the ENP Action Plan and the Strategy on Democracy and Human Rights, in coordination with sections of the EU Delegation as appropriate. Support the political section in providing regular reporting on reforms by drafting thematic notes and collecting information on a variety of thematic issues, including individual cases and trial observation.
- Maintain effective contacts with local operators on the ground, with national authorities and institutions, with representatives of Member States' diplomatic missions, with representatives of the main international donors, with NGOs and with other local non-official actors, under the responsibility of your supervisor.

### **2. Cooperation programming**

Act as interface between cooperation and political teams on programming issues with a political dimension, in particular on the joint programming (EU and EU member states) exercise. Act for the Cooperation sections as focal point on specific crosscutting issues, in line with the identified priorities.

### **3. Briefings**

Prepare regular briefings upon request; assist the Cooperation and Political sections in drafting briefings, speeches/speaking notes for the Head of Delegation or for headquarters.

#### **4. Communication and visibility**

Provide support on visibility activities and media products, upon request. Ensure external communication concerning EU actions in the field of competence in cooperation with the Communications team.

#### **5. Representation and participation**

Assist the Head of Political section and the Head of Cooperation with preparation and reporting on meetings and events (donors working groups, meetings with the civil society, meetings with EU member states, ad-hoc working groups).

Prepare and assist with missions from Headquarters.

#### **Jobholder Profile (We look for)**

The Jobholder profile should correspond to the Job description and to the eligibility criteria.

#### **Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

## **Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

## **Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.** Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

## **Processing of personal data**

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council <sup>(1)</sup>. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

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<sup>(1)</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)