



VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	MOVE.DDG2.E.3
Post number in sysper:	27517
Contact person:	Christine BERG
Provisional starting date:	4 th quarter 2024
Initial duration:	1 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input type="radio"/> 2 months <input checked="" type="radio"/> 1 month Latest application date: 25-07-2024

Entity Presentation (We are)

Unit E.3 "Single European Sky" in Directorate E "Aviation" of Directorate-General for Mobility and Transport, is a team of 25 colleagues, who work on policies to improve the overall performance of air traffic management (ATM) and air navigation services (ANS) in Europe through a harmonized regulatory framework, a technology private-public partnership (SESAR) and international cooperation (ICAO + bilateral agreements). The

completion of the Single European Sky is one of the priorities of the Aviation Strategy for Europe as well as of the Green Deal.

Job Presentation (We propose)

We propose a position of Policy Officer in charge of preparing, co-ordinating, implementing and monitoring policies and related activities in the areas of air traffic management (Single European Sky), in particular those related to network management functions and the relations between the European Union and ICAO concerning ATM/ANS. The focus of the work will be on technical, operational and legal aspects related to those areas.

To this end, the jobholder will contribute to the implementation of the relevant legislation concerning ICAO activities at global and regional level in the field of Air Traffic Management (ATM). The jobholder will also assist Commission activities relating to the tasks of the Network Manager.

The Policy Officer will also be in charge of coordinating joint activities with EASA in the area of ATM, organise regular meetings and ensure follow-up, including dealing with possible infringement cases.

Work entails regular contacts within and outside the Commission, in particular with the European Aviation Safety Agency (EASA), European Civil Aviation Conference (ECAC), International Civil Aviation Organization (ICAO), Eurocontrol, and participation at meetings, seminars and conferences. For the coordination of contributions to ICAO the jobholder will assist (a) Commission official(s) in deliberations of the AVIA working group.

The Policy Officer will work under the supervision of an administrator. Without prejudice to the principle of loyal cooperation between the national/regional and European administrations, the Seconded National Expert (SNE) will not work on individual cases with implications with files he/she would have had to deal with in his/her national administration in the two years preceding its entry into the Commission, or directly adjacent cases.

In no case he/she shall represent the Commission in order to make commitments, financial or otherwise, or to negotiate on behalf of the Commission.

Jobholder Profile (We look for)

We look for a flexible, result-oriented and enthusiastic colleague, with a professional background in the Aviation sector, of which at least part relating Air Traffic Management and at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions, to provide technical expertise to the Single European Sky unit. Knowledge of the functioning of international organisations such as ICAO, Eurocontrol and EASA would be an asset.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your**

country, the EFTA Secretariat or through the channel(s) it has specifically agreed to. Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)