

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	INTPA – Delegation of the EU to Zambia and COMESA
Post number in sysper:	242607
Contact person:	Claudio BACIGALUPI
Provisional starting date:	third quarter 2024
Initial duration:	2 years
Place of secondment:	<input type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input checked="" type="checkbox"/> Other: Lusaka, Zambia
Type of secondment	<input type="radio"/> With allowances <input checked="" type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month Latest application date: 25-09-2024

Entity Presentation (We are)

The Delegation of the European Union in Zambia is part of the European Union External Service and is one of the 140 Delegations around the world. The Delegation has the status of a diplomatic mission and officially represents the European Union to the Republic of Zambia and the Common Market for Eastern and Southern Africa (COMESA).

The Delegation was open in 1975, following Zambia's signing of the first Lomé Convention. Since then, through the four subsequent Lomé Conventions and the current [Cotonou Partnership Agreement](#), the African, Caribbean and Pacific (ACP) states and the European Union have established a very dynamic and comprehensive partnership.

Initially, the role of the Delegation was mainly to implement development cooperation activities, in close cooperation with the Government of Zambia and the COMESA Secretariat respectively. Over the years, the mandate of the Delegation of the European Union has progressively expanded and today the main responsibilities of the Delegation can be summarized as follows:

- Ensures the representation of the European Union to the Republic of Zambia and COMESA.
- Ensures the follow up of bilateral relations in the areas of political, economic, trade and development cooperation.
- Ensures the follow up of EU policies in all sectors.
- Promotes and defends the values and interests of the EU.
- Collaborate closely with the work of the EU Member States' Embassies and coordinate in the fields of EU competencies.
- Carries out Common Foreign and Security Policy demarches.
- Reports back to Headquarters on all matters of interest for EU policies.
- Carries out press and public diplomacy activities in pursuit of all the above.
- Ensures the multi-annual programming of development aid and the management of development programs and projects.

The Delegation, which works closely with Member States' Embassies in Zambia and Member States represented from outside Zambia, is fully involved in the political dialogue with Zambia and is also part of the coordination with the international partners represented in Zambia through the Cooperating Partners Group amongst other coordination mechanisms.

Moreover, the Delegation plays an important role in economic regional integration and trade issues both on the bilateral level and on the regional level through its joint work with the COMESA Secretariat.

Job Presentation (We propose)

Under the supervision of the Head of Delegation and the Head of Cooperation, to contribute to the implementation of the MoU on Critical Raw Materials signed between the EU and the Government of Zambia in October 2023. The tasks include but are not limited to policy dialogue and coordination as well as identification, formulation, financing, management, monitoring and evaluation of EU funded programmes and actions in the Mineral sector. The SNE will work under the supervision of an administrator. Without prejudice to the principle of loyal cooperation between the national/regional and European administrations, the SNE will not work on individual cases with implications with files he/she would have had to deal with in his/her national administration in the two years preceding its entry into the Commission, or directly adjacent cases. In no case he/she

shall represent the Commission in order to make commitments, financial or otherwise, or to negotiate on behalf of the Commission.

Jobholder Profile (We look for)

We look for a specialized candidate that will have to provide expertise within various sectors such as engineering, environmental science, mining, materials science, and government policy.

He/she will have to demonstrate environmental science knowledge, research skills, data analysis, and understanding of regulations; also have capacities in engineering principles, geology, project management, safety regulations, in the developing and implementation of policies related to the mining, usage, and recycling of critical raw materials.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)