



VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	HR – DS – Investigations&Analysis
Post number in sysper:	388562
Contact person:	Attila LAJOS
Provisional starting date:	3 quarter 2024
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month

Entity Presentation (We are)

We are HR.DS.2, the unit responsible for Investigations & Analysis within the Security Directorate of DG Human Resources and Security. Our mission is to protect the Commission's staff, assets and information against all kind of threats deriving from terrorism, violent extremism, hostile intelligence and other origins. The unit is composed of about 40 staff members (including Seconded National Experts), divided into four sections, working in a dynamic and friendly environment. The main tasks of the unit are counter-intelligence (CI) and counter-terrorism (CT) work, threat assessments, cyber response (CART) and open

source intelligence (OSINT). The Unit is responsible for carrying out security investigations in the fields of espionage and terrorism, as well as raising awareness of staff members, including Cabinets and Commissioners about CI and CT-related security risks. The Unit is the Commission's point of contact for Member States' security and intelligence services.

Job Presentation (We propose)

We propose a position as analyst/investigator in the Counter-Terrorism, Counter-Extremism (CT/CE) Sector, composed of 10 staff members. The sector identifies, analyses, assesses, investigates and monitors potential threats stemming from terrorism, violent forms of extremism and protests, armed conflict, crime, as well as violent behaviour of individuals against the Commission's interests (staff, including VIPs, and buildings) both within the EU, and when travelling on mission to third countries. When needed, the sector carries out security investigations in the field of counter-terrorism in collaboration with competent EU Member States authorities.

The person will be responsible for:

- Identifying, analysing and assessing threats stemming from terrorism, violent forms of extremism and civil unrest against European Commission interests (its staff and facilities) in all the places of activities within the European Union;
- Monitoring relevant sources (including open sources and social networks) in relation to the threat factors mentioned above;
- Prepare the Mission Security Advice reports for Commission's staff and Commissioners travelling to third countries on short-term missions and advice on how to mitigate the identified threats;
- Producing ad-hoc incident reports;
- Producing threat assessments for buildings of the Commission;
- Contributing to Sector's reports and briefings.
- Representing the Sector in relevant committees and working group meetings;
- Maintaining and further developing operational relations as well as keeping regular exchanges with relevant Member States services and other EU Institutions, bodies and international organisations, in the field of counter-terrorism.
- Tasks might include to carry out security investigations in the field of counter-terrorism and counter-extremism in relation to European Commission's interests (its staff and facilities), in collaboration with Member States' services.

Jobholder Profile (We look for)

We are a friendly and dynamic team, looking for a motivated, pragmatic and team-oriented colleague with a strong sense of responsibility, discretion and professionalism. The successful candidate should have a solid knowledge and/or experience in operational analysis in the field of counter-terrorism and counter-extremism, as well as in security threat assessments. Experience in conducting investigations or screenings of communication of concern is a plus.

The job requires strong analytical skills, capacity to deliver in a structured way, a robust methodological and procedural approach as well as sound judgement capabilities. Excellent communication skills as well as the ability to write in a clear, accurate and concise manner are required. The selected candidate will have the ability to work under pressure, be resilient. S/he should have a positive attitude and should be result-oriented, open-minded and flexible with good organisational and prioritisation skills.

The unit's main working language is English for which proficiency is required, both in terms of written production (notes and reports) and oral delivery (meetings and presentations to small or large audiences). A good knowledge of French is considered as an asset.

The candidate must either be a holder of a valid security clearance up to the level of "SECRET UE/EU SECRET" or be willing to undergo the national security vetting procedure in order to be allowed to perform her/his job.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.** Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)