

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	HOME.A.3
Post number in sysper:	414883
Contact person:	Pawel Busiakiewicz
Provisional starting date:	4 rd quarter 2024
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input type="radio"/> With allowances <input checked="" type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month Latest application date: 25-09-2024

Entity Presentation (We are)

The mission of HOME.A3 is to develop and implement DG HOME's external policies on migration and security, thereby contributing to: (1) formulating and applying coherent and comprehensive EU external strategies and actions which adequately reflect the EU's migration and security priorities and objectives, (2) providing coherent and consistent responses to key

migration and security external challenges facing the European Union, (3) promoting the rights and values underpinning the area of Freedom, Security and Justice in relations with third countries, (4) to make the EU a stronger and more visible global actor in the areas of migration and security, (5) and contribute to relevant political developments in the EU institutions, including preparation and follow-up of the European Council's meetings.

Job Presentation (We propose)

We propose a challenging job as Seconded National Expert (SNE) Policy Officer in a key area of EU current policies, in particular in the external dimension of the EU Home Affairs (migration and security) where enthusiastic and committed colleagues can make a real difference to the life of our citizens.

This is highly visible work involving policy development, implementation, coordination, regular contacts with third countries, international organisations, DG HOME policy units, relevant units of the European External Action Service (EEAS), EU Delegations, the Council of the EU, EU agencies, EU Member States as well as the respective third countries and their Missions to the EU.

S/he will be responsible for the external aspects of migration and security and related bilateral and multilateral activities with third countries and international organisations. The relations with third countries will include promoting and helping to implement one or more of the policies and instruments currently used by DG HOME to advance EU priorities on the international stage, such as Mobility Partnerships, Action Plans on the Mediterranean routes, Talent Partnerships, Anti-Smuggling Operational Partnerships, readmission and visa liberalisation dialogues, and other tools of the cooperation with third countries and/or international organisations.

Jobholder Profile (We look for)

A service-minded, dynamic and experienced colleague and team player, willing to take initiatives, and with a high sense of responsibility.

Experience with policymaking, coordination and/or project management. S/he should have proven and excellent negotiation and communication skills as well as the capacity to work efficiently and flexibly under the pressure of strict deadlines. The ability to work in a politically sensitive environment is key.

Experience with working with third countries in the migration and security field would be an asset.

S/he should be able to identify and understand political issues at stake, think strategically about the priorities and tasks of the DG, be rigorous and present arguments with logic and diplomacy. S/he will also need to have excellent drafting skills, very good interpersonal skills and be able to interact with units and directorates at different levels of hierarchy and with the other services of the Commission.

Fluency in English (both written and spoken) and fair command of French. Another EU language is a plus.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.** Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)