



VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	EAC.D1
Post number in sysper:	125889
Contact person:	Catherine Magnant
Provisional starting date:	1st quarter 2025
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input type="radio"/> With allowances <input checked="" type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month Latest application date: 25/02/2025

Entity Presentation (We are)

The European Commission’s Directorate-General Education, Youth, Sport and Culture (DG EAC) strives for an inclusive society based on cross-border and inter-cultural cooperation in education, research, youth, culture and sport. We support young people, students, teachers, researchers and artists by creating opportunities to improve their skills, mobility and to take advantage of jobs and growth. Our flagship programmes are

Erasmus+, the European Solidarity Corps, Marie Skłodowska-Curie actions and the Creative Europe programme.

The mission of the Directorate Culture, Creativity and Sport is to promote cultural diversity and the development of the cultural and creative sectors, using the Creative Europe programme to support those policies. The Directorate also manages the sport chapter of the Erasmus+ programme.

Job Presentation (We propose)

We propose a post for secondment to the European Commission's Directorate General for Education, Youth, Sport and Culture, to work within a dynamic Unit responsible for cultural policy (D1).

The work of the 'Cultural Policy' Unit is rooted in the New European Agenda for Culture, which was adopted in 2018, and endorsed by the Council. The Agenda provides strategic guidance setting out new approaches for cultural involvement and giving culture a more prominent role in the European Union. The Agenda's three main objectives are to promote:

- Social dimension: harnessing the power of culture and cultural diversity for social cohesion and well-being;
- Economic dimension - supporting culture-based creativity in education and innovation, and for jobs and growth;
- External dimension - Strengthening international cultural relations.

In line with the New Agenda, the Work Plan for Culture 2023-2026 adopted by the Council in November 2022 defines concrete actions guiding the cooperation between the Member States and with the Commission. The Work Plan, hence, also forms a key strategic document guiding the work of the Unit.

Reporting to the Head of Unit and Deputy Head of Unit, and under their supervision, the job involves contributing to the implementation and further development of the strategy for European cooperation in the field of culture.

Jobholder Profile (We look for)

More specifically, the Unit is looking for an expert who has one or several of the profiles listed below:

1. proven experience in the development and implementation of the cultural heritage policy of his/her country,
2. proven experience in the development of cultural policies (the role of culture for social cohesion, the contribution of cultural and creative industries to jobs and growth, culture and sustainable development, etc.) and in impact measurement (social and economic) of cultural policies.

The type of tasks will include:

- Working on all matters relating to group(s) of experts from EU Member States under the Open Method of Coordination in the field of culture, including contribution to analysis, reports and policy documents.
- Interface with other EU policies and departments, such as cohesion funds or research (Horizon Europe) and organisation of meetings/events with other departments of the Commission and/or stakeholders
- Preparation of briefings speeches, minutes and information notes on culture policy for the Commissioner, Director-General, Director and Head of Unit,
- Initiation, development and follow-up of studies, reports and analysis.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)