

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	DG Sante / EU Delegation to the UN in Geneva
Post number in sysper:	403383
Contact person:	Petra AUSTER, Gaivile STANKEVICIENE
Provisional starting date:	3rd quarter 2024
Initial duration:	2 years
Place of secondment:	<input type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input checked="" type="checkbox"/> Other: EU Delegation to the UN and Other International Organisations in Geneva
Type of secondment	<input type="radio"/> With allowances <input checked="" type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input type="radio"/> 2 months <input checked="" type="radio"/> 1 month Latest application date: 25-06-2024

Entity Presentation (We are)

We are Health Team of the EU Delegation to the United Nations and Other International Organisations in Geneva, covering global health issues as a key EU priority.

Job Presentation (We propose)

Global Health is a key EU-priority. The Seconded National Expert/Policy Officer would work in the Health Team to coordinate, formulate and present the EU's position on global health issues within UN and other relevant organisations based in Geneva, including civil society, foundations etc. WHO, Global Fund, GAVI, UNAIDS etc. are key organisations, implying a strong focus on health and development, as well as normative matters. The EU Delegation is coordinating EU Member States' position on all relevant health files in the context of the work of WHO. The EU is leading on the Pandemic Agreement, as well as the WHO Reform process, which will be key issues for the SNE to work on. In addition, cross-cutting health issues arising in other fora, including the Human Rights Council, also fall within the jobholder's remit. In addition, the job holder should execute any other tasks assigned to him/her by the EU Head of Delegation and/or the Head of Section.

The SNE will work under the supervision of an administrator. Without prejudice to the principle of loyal cooperation between the national/regional and European administrations, the SNE will not work on individual cases with implications with files he/she would have had to deal with in his/her national administration in the two years preceding its entry into the Commission, or directly adjacent cases. In no case he/she shall represent the Commission in order to make commitments, financial or otherwise, or to negotiate on behalf of the Commission.

Functions and duties

+ POLICY DEVELOPMENT - Policy advice

- *Maintain close relationships with Geneva-based EU Member State representatives and convene and chair regular local coordination meetings with a view to exchanging information and agreeing EU positions;*
- *Liaise in particular with WHO, UNAIDS, Global Fund, GAVI/CEPI etc to cover policy issues in the area of health, as well as contribute towards reinforcing the exchanges of information between these bodies and EU HQ services.*

+ REPRESENTATION, NEGOTIATION and PARTICIPATION - Working relations & negotiations

- *Assist relevant HQ departments in the negotiations on the Pandemic Agreement and the International Health Regulations (IHR) amendments and other normative processes which may arise*
- *Ensure that the EU is represented in the main meetings of the relevant governing bodies and deliver, where possible, statements expressing the agreed EU positions. Engage in and coordinate EU and Member State outreach with relevant third country representatives and international secretariats to help ensure, to the maximum extent possible that agreed EU positions are translated into multilateral decisions and actions;*
- *Participate in meetings to ensure continuity of EU involvement in policy and technical developments in the health field;*

+ *POLICY DEVELOPMENT - Monitoring and reporting*

• *Monitor, analyse and report regularly and in a timely manner on developments regarding health-related issues to EEAS and Commission HQ*

Jobholder Profile (We look for)

Experience

International relations/diplomacy : at least 3 years

Languages

English C1

French B2

Knowledge

Good analytical, strategic, writing and oral skills as well as tact and good social competencies. A thorough understanding of the EU.

Futhermore :

Experience and knowledge of global health-related issues

Experience of negotiations would be considered assets

Job related issues

Atypical working hours

Specialised Job

Missions

Frequent, i.e. 2 or more missions / month

Long duration, i.e. missions lasting more than a week

Comments:

Representation and coordination duties in the UN bodies often require work beyond regular office hours, and sometimes on weekends. This is especially true during the main sessions such as the World Health Assembly or Executive Board meetings.

Workplace, health & safety related issues

Noisy environment

Physical effort / materials handling

Work with chemicals / biological materials

Radioprotection area

Use of personal protective equipment

Other

Other

Comments:

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.**

Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)