

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	NEAR.E1
Post number in sysper:	Click or tap here to enter text.
Contact person: Provisional starting date: Initial duration: Place of secondment:	Natalie PAUWELS 3rd quarter 2024 3 years <input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
<p>This vacancy notice is open to:</p> <p><input checked="" type="radio"/> EU Member States as well as</p> <p><input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland</p> <p><input type="checkbox"/> The following third countries:</p> <p><input checked="" type="checkbox"/> The following intergovernmental organisations: European Investment Bank, European Bank for Reconstruction and Development, the World Bank Group (IBRD, IFC), Council of Europe Development Bank.</p> <p><input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)</p>	
Deadline for applications	<input type="radio"/> 2 months <input checked="" type="radio"/> 1 month Latest application date: 25-06-2024 - The interviews will be organised between 26.06.2024 and 02.07.2024.

Entity Presentation (We are)

The mission of the Directorate E is to coordinate the resources and expertise of DG NEAR and the Commission's services in view of supporting Ukraine's reform programmes, coordination of relief and reconstruction and the implementation of the EU-Ukraine Association Agreement, including the organisation of the approximation of Ukrainian legislation with that of the EU, as well as implementing the Ukraine Facility.

NEAR Unit E1 is responsible for implementing the Ukraine Investment Framework under the Ukraine Facility (Pillar II). It also ensures overall policy coordination for the directorate, including on enlargement issues and related processes, as well as communication and inter-institutional relations. It serves as the interface with the Multi-agency Donor Coordination Platform for Ukraine, coordinating EU input into this process.

Job Presentation (We propose)

A position as Policy Officer providing technical advice and support to the implementation Pillar II of the Ukraine Facility – the Ukraine Investment Framework, designed to attract and mobilise public and private investments in Ukraine's recovery and reconstruction by providing guarantees and blended finance (a mix of loans and EU grants) in support of the implementation of the Ukraine Plan.

Main responsibilities:

- Contribute to the implementation of the Ukraine Investment Framework including, inter alia, upstream coordination on project pipelines, assessment of admissibility and eligibility of projects and operations submitted under the Ukraine Investment Framework from a banking and financial expertise point of view.
- Prepare calls for proposal.
- Contribute to the preparation and negotiation of financing agreements with financial institutions benefiting from EU support.
- Contribute to the drafting of notes, briefings, reports, manuals, guidance notes and templates;
- Ensure the monitoring of the results and recommendations of the evaluation and audit reports. Incorporate lessons learned and ensure the dissemination of best practices;
- Support engagement with the private sector in the framework of investments under the Ukraine Investment Framework in order to contribute to the increase of private capital;
- Participate in Inter Services Consultations and contribute to the coordination activities with other Commission DGs and other Directorates of DG NEAR;
- Under the supervision of an official coordinate with associated services the activities for programme identification and formulation, working visits, summit preparations, annual reviews and / or ad hoc meetings;

- Under the supervision of an official contribute to the preparation and organisation of meetings related to the Ukraine Investment Framework and collaboration with Financial Institutions;
- Under the supervision of an official facilitate cooperation between European donors as relevant.

Jobholder Profile (We look for)

Degree in economics, finance or related areas.

Minimum 3 years of relevant professional experience, ideally in a public institution.

Familiarity with financial instruments, including blending and/or guarantee agreements; practical experience within a national or international institution would be an asset.

Excellent oral and written communication skills needed in English. Ability to communicate clearly on complex and topics also to non-experts in the area.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)