# VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	RTD.H.2
Post number in sysper:	408394
Contact persons:	Ms Gaia Fantechi (Head of Unit) Mr Frédéric Michiels (Deputy Head of Unit)
Provisional starting date: Initial duration: Place of secondment:	1 <sup>st</sup> quarter 2026 2 years  ⊠ Brussels □ Luxemburg □ Other: Click or tap here to enter text.
Type of secondment	● With allowances ○ Cost-free
This vacancy notice is open to:	
● EU Member States	
as well as	
☐ The following EFTA countries:	
☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland	
☐ The following third countries:	
☐ The following intergovernmental organisations:	
O EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norw	
Deadline for applications	○ 2 months
	Latest application date: 25-11-2025

# **Entity Presentation (We are)**

Within the Common Implementation Centre (Directorate RTD.H) in DG Research & Innovation, the Common Audit Service (unit RTD.H.2 - CAS) is a large multidisciplinary team that contributes to the legality and regularity of R&I expenditure by means of ex-post

financial audits carried out either by its own auditors or by External Audit Firms (EAF). It provides the relevant Authorising Officers by Delegation of the R&I family with necessary elements of assurance on the R&I budget for which they are responsible. The main tasks of the CAS include: the implementation of the H2020 and HE Audit Strategies; the implementation of the Euratom Audit Strategy; the performance of the complete audit cycle from planning, selection, execution to closure; the supervision of audits performed by the EAF; the coordination on sensitive/contentious audit cases; the recommendation of financial adjustments and, in case of systemic errors, the extension of the audit findings to non-audited transactions. The unit also contributes in an advisory capacity to the development of audit and anti-fraud policy, rules and business processes. Last but not least, the unit manages the relations with the European Anti-Fraud Office (OLAF) for fraud prevention and detection, coordinates the implementation of the Common Anti-Fraud Strategy in the R&I family and is the European Public Prosecutor Office (EPPO) correspondent for the DG.

#### **Job Presentation (We propose)**

An interesting and challenging position as External Auditor working under the supervision of an Administrator. The successful candidate will assist the Commission Official in performing the following tasks:

- Management, supervision and quality control of audits performed by external audit firms.
- Implementation of the Horizon Europe and Euratom Audit Strategies.
- Contribution to the development and definition of new audit methodologies, approaches and strategies, guidance documents, manuals and other audit-related matters for Horizon Europe and beyond.
- Evaluation of audit findings and proposal of changes as necessary in systems, procedures and the financial aspects of the research grant agreement.

#### Jobholder Profile (We look for)

An experienced colleague with qualifications in auditing and accounting and/or financial and legal matters. The candidate should be used to work individually and in teams. Well-developed analytical, problem-solving and drafting skills as well as motivation, stress-resistance, initiative and flexibility are necessary. A very good command of English (oral and written) is required. Additional languages will be considered as a clear advantage, given the wide range of European countries covered in audits. We consider experience in / knowledge of R&I Framework Programmes and/or financial, legal and regulatory aspects of R&I grants as an asset.

## Eligibility criteria

The secondment will be governed by the Commission Decision C(2008) 6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- <u>Professional experience:</u> at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- <u>Seniority</u>: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- <u>Linguistic skills:</u> thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

#### **Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to <u>Commission Decision (EU, Euratom)</u> 2015/444 of 13 March 2015. It is up to you to launch the vetting procedure before getting the secondment confirmation.

## Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** (Create your Europass CV | Europass). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

# **Processing of personal data**

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council (¹). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

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<sup>&</sup>lt;sup>1</sup>()Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39