### VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	OLAF-D-4
Post number in sysper:	443033
Contact person:	Eleonore VON BARDELEBEN
Provisional starting date: Initial duration: Place of secondment:	4 <sup>th</sup> quarter 2025 2 years  ⊠ Brussels ⊠ Luxemburg □ Other: Click or tap here to enter text.
Type of secondment	• With allowances • Cost-free
This vacancy notice is open to:	
© EU Member States	
as well as	
☐ The following EFTA countries: ☐ Iceland ☐ Liechtenstein ☐ Norway ☐ Switzerland	
☐ The following third countries:	
☐ The following intergovernmental organisations:	
© EFTA-EEA In-Kind agreement (Iceland, Liechtenstein,	
Deadline for applications	© 2 months © 1 month
	Latest application date: 25-09-2025

## **Entity Presentation (We are)**

The mission of European Anti-Fraud Office (OLAF) is to protect the financial interests of the European Union, to fight fraud, corruption and any other irregular activity, including misconduct within the European institutions, bodies, offices and agencies. In pursuing this mission in an accountable, transparent and cost-effective manner, OLAF aims to provide a quality service to the citizens of Europe. OLAF achieves its mission by conducting, in full independence, internal and external investigations, in close cooperation with the

European Public Prosecutors' Office. It also organises close and regular cooperation between the competent authorities of the Member States in order to coordinate their investigation activities.

Within OLAF, Directorate D ("Legal, Resources and Partnerships") provides support to the Office in accomplishing its mission with four Units.

Unit D.4 is responsible for centralising, facilitating and coordinating the cooperation of the Office, both in horizontal and operational matters with OLAF's anti-fraud partners, and notably with the European Public Prosecutors' Office (EPPO), Europol, Europust, the European Commission and other European institutions, bodies, offices and agencies.

### **Job Presentation (We propose)**

Unit D.4 offers an interesting and challenging position as Legal Officer, part of a friendly team, to a Seconded National Expert (SNE).

The SNE will provide support to the Office by contributing to the various areas of work of the Unit. More specifically, the responsibilities of Unit D.4 are to:

- Liaise with the EPPO central office and European Delegated Prosecutors,
- Advise OLAF's operational units on relations with its anti-fraud partners, and in particular with the EPPO,
- Prepare guidance and trainings on the implementation of working arrangements between OLAF and the EPPO,
- Contribute to briefings to OLAF management as regards EPPO, Eurojust and Europol,
- Collect and disseminate relevant performance indicators and statistics,
- Implement OLAF's functions in relation to the communication between the European Commission and the EPPO.

This job involves direct contact with the EPPO, Eurojust and Europol, as well as continuous liaison with various OLAF units and services throughout the European Commission.

#### Jobholder Profile (We look for)

We look for an SNE with a university degree in the field of law and a proven experience as a lawyer, judge or prosecutor in a field relevant for the work of the unit (criminal law and/or administrative law linked to the protection of the financial interests of the EU).

The following skills and competences are considered essential:

- Excellent knowledge of EU law relevant for the activities of the Unit;
- Good analytical capacity and rapid understanding of problems;
- Excellent interpersonal skills, argumentation, negotiation and conflict resolution skills;
- A service culture approach (customer service and problem solving) and a proven ability to meet deadlines, follow instructions and work in teams.

Language(s) necessary for the performance of duties:

An excellent aptitude both for oral communication and drafting legal documents in English. Sound knowledge of additional EU languages constitutes an asset.

# **Eligibility criteria**

The secondment will be governed by the Commission Decision C(2008) 6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- <u>Professional experience:</u> at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- <u>Seniority</u>: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- <u>Linguistic skills:</u> thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

#### **Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by the aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to <u>Commission Decision (EU, Euratom)</u> 2015/444 of 13 March 2015. It is up to you to launch the vetting procedure before getting the secondment confirmation.

## Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** (Create your Europass CV | Europass). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

# **Processing of personal data**

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council (¹). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

<sup>(1)</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39