



EUROPEAN COMMISSION

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

DG – Directorate – Unit	European Health Emergency Preparedness and Response Authority (HERA) HERA.04 Emergency Office
Post number in sysper:	493941
Contact person: Provisional starting date: Initial duration: Place of secondment:	Anne Simon – Head of Unit ...1 st quarter ...2 years <input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
<p>This vacancy notice is open to:</p> <p><input checked="" type="radio"/> EU Member States as well as</p> <p><input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland</p> <p><input type="checkbox"/> The following third countries:</p> <p><input type="checkbox"/> The following intergovernmental organisations: ...</p> <p><input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)</p>	
Deadline for applications	<input checked="" type="radio"/> 2 months <input type="radio"/> 1 month

Entity Presentation (We are)

The European Health Emergency Preparedness and Response Authority (HERA) is the Directorate General of the European Commission responsible for preparedness and response to serious cross-border threats in the area of medical countermeasures (MCM), in particular by:

- strengthening health security coordination within the Union involving all relevant actors during preparedness and crisis response times and bringing together the EU Member States, industry and relevant stakeholders in a common effort;
- addressing vulnerabilities and strategic dependencies within the Union related to the development, production, procurement, stockpiling and distribution of medical countermeasures;
- contributing to reinforcing the global health emergency response architecture.

Under DG HERA's mandate the following tasks are exercised in close cooperation with the Member States:

- assessment of health threats and intelligence gathering relevant to medical countermeasures;
- promoting advanced research and development of medical countermeasures and related technologies;
- addressing market challenges and boosting the Union's open strategic autonomy in medical countermeasures production;
- swift procurement and distribution of medical countermeasures;
- increasing stockpiling capacity of medical countermeasures;
- strengthening knowledge and skills in preparedness and response related to medical countermeasures.

HERA currently has 4 units. HERA.01 "Policy and Coordination" is in charge of HERA's policy priorities, legal, regulatory and quality aspects. HERA.02 "Intelligence gathering, Analysis and Innovation" is in charge of assessing threats and innovative approaches to threats. HERA.03 "Medical Counter Measures" is in charge of management of medical counter measures. HERA.04 "Emergency Office" is in charge of the management of health crises.

HERA's website: https://ec.europa.eu/health/hera/overview_en

Job Presentation (We propose)

We propose a Policy Officer post for a strongly motivated and experience seconded national expert to support the team dealing with CBRN (chemical, biological, radiological and nuclear) threats and civil military cooperation within HERA.04 – Emergency Office with conceptual, operational and policy advise in enhancing civil military cooperation on health matters in the area of CBRN as well as armed conflicts, hybrid warfare, mass casualties and alike events.

The Policy Officer will support the work of the Unit in developing and implementing civil military cooperation initiatives in the area of health emergency preparedness and response, in particular by:

- Facilitating the coordination and cooperation between HERA, European Commission services and external stakeholders, including NATO, in developing and implementing civil military cooperation concepts.
- Contributing to the development of policies, strategies and guidelines on civil-military cooperation in health crisis through medical countermeasures
- Contributing to the implementation of projects aiming at reinforcing the EU collective response to armed conflict and CBRN threats in the field of medical countermeasures.
- Identifying Member States needs as regards civil-military cooperation, in particular production, procurement, stockpiling or medical countermeasures, in particular dual use medical countermeasures
- Developing and maintaining relationships with key stakeholders, including EU Member States, NATO and other international organisations in order to enhance exchange of best practices
- Contributing to the development of scenarios relating to- and adapted response to armed conflict and CBRN threats and alike situations, including drafting of lists of MCM adapted to these threats.
- Analysing and providing inputs on emerging trends, challenges and opportunities in civil-military cooperation in health crisis.

Jobholder Profile (We look for)

A candidate that has proven experience in civil-military cooperation in healthcare. Candidates with strong expertise and experience in one or more of the following operational areas are encouraged to apply:

- Civil military cooperation in general
- Public health experience, in particular CBRN
- Crisis management experience
- Medical emergency management experience

Experience from working in or with national Defence department or relevant NATO department would be considered an asset. The candidate should also have very good interpersonal, planning, networking and communication skills. He/she should be able to manage several files simultaneously and produce high quality outputs. Experience in working in a team and dynamic environment is essential. He/she must be open to changing tasks and adapting/learning about different topics concerning their role.

Being capable of fluent written and oral communication in English is compulsory.

The candidate should have a security clearance.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your**

country, the EFTA Secretariat or through the channel(s) it has specifically agreed to. Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)