



**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	DG Employment – Directorate C – Unit EMPL C.3
Post number in sysper:	<a href="#">Click or tap here to enter text.</a>
Contact person:	Maria Luisa Llano Cardenal
Provisional starting date:	2nd quarter 2025
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: -
Type of secondment	<input type="radio"/> With allowances <input checked="" type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> <b>EU Member States</b> as well as <input checked="" type="checkbox"/> The following EFTA countries: <input checked="" type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input checked="" type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: .... <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input type="radio"/> 2 months <input checked="" type="radio"/> 1 month Latest application date: 25-03-2025

**Entity Presentation (We are)**

Unit EMPL.C.3 is responsible for promoting social dialogue and for supporting cross-industry and sectoral social dialogue at the European level in line with articles 152, 154 and 155 TFEU. In addition, the unit contributes to policy making across EU priorities ensuring the close involvement of the social partners, and is responsible for the development of a quality jobs roadmap.

To achieve its objectives, the unit pursues the following main activities:

- supporting the work of the European cross-industry and the 44 sectoral social dialogue committees and the cross industry Social Dialogue Committee by organising the meetings and by facilitating the development of bipartite social dialogue outcomes;
- strengthening the involvement of social partners in EU policy and law making through the Treaty based social partner consultations and other forms of consultations such as dedicated hearings;
- providing financial support to European and national social partners, including from candidate countries, and to the two European trade union institutes;
- ensuring the follow-up to the 2023 social dialogue initiative (Commission Communication and Council Recommendation) and the tripartite Declaration adopted at the 2024 Val Duchesse Summit.
- coordination of the preparations of the announced initiative on a Quality Jobs Roadmap.

### **Job Presentation (We propose)**

You will work as a policy officer in the area of social dialogue.

You will contribute to designing the Quality Jobs Roadmap which the European Commission will develop in close collaboration with social partners. As announced by President von der Leyen, the Quality Jobs Roadmap will support fair wages, good working conditions, training and fair job transitions for workers and self-employed the people, notably by increasing collective bargaining coverage. The work will entail the consultation of social partners, cooperating with other relevant DG EMPL units and Commission services accompanying the internal adoption process.

You will be responsible for several European Sectoral Social Dialogue Committees as well as horizontal policy files relevant for social partners. In this role, you will support the consultations, negotiations, and joint actions of the respective EU sectoral social partners, as well as strengthen synergies between their activities and relevant Commission initiatives. You will participate in social dialogue meetings and be in regular contact with other relevant services in DG EMPL and other Directorates-General as well as with social partners.

### **Jobholder Profile (We look for)**

You should have a background in law, economics, political or social sciences, and/or EU/EEA studies.

Knowledge and/or experience in the social dialogue field in the national administration would be an asset.

You should be an effective team player, but also have the ability to work independently and take initiative. You should have good analytical, organisational skills. You should also

have the ability to make sound judgement in sensitive cases. Proficiency in (both written and spoken) English skills are necessary.

You should have good communication skills and be comfortable when presenting to external audiences.

### **Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience:** at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority:** having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer:** must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills:** thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

### **Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by the aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

## **Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.** Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

## **Processing of personal data**

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council <sup>(1)</sup>. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

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<sup>(1)</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)