

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	ECFIN-CEF-CPE-01
Post number in sysper:	XXX
Contact person:	Heinz JANSEN
Provisional starting date:	1 May 2025
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
Deadline for applications	<input type="radio"/> 2 months <input checked="" type="radio"/> 1 month Latest application date: 27-01-2025

Entity Presentation (We are)

The Secretariat of the EFC and EPC is a unit of 13 highly driven colleagues under the supervision of the head of unit and deputy head of unit. It is a highly strategic unit of the DG ECFIN of the European Commission. The Secretariat contributes to the efficient preparation and follow-up of the meetings of the Economic Policy Committee (EPC), the Economic and Financial Committee (EFC), their working groups and sub-committees, and of Eurogroup and ECOFIN Council meetings.

Our Committees manage the process of economic policy coordination in the EU and prepare a large number of fiscal, structural and financial items. Committee members represent Ministries of Finance and Economy and National Central Banks. The Committees are supported by a set of working groups, which focus on issues such as fiscal and macro-economic surveillance, financial markets, international economic issues, structural reforms, economic costs of ageing, sovereign debt management, and methodological issues in the assessment of structural reforms, statistics, or climate finance.

The Secretariat prepares the Committees' work programmes, agendas, analyses the proposals that come to the Committees, draft reports/opinions or Council conclusions, and provides advice and support to the Chairs on the best strategy to organise Committee discussions and finding common ground to reach agreement.

Job Presentation (We propose)

In a friendly, challenging and dynamic work environment, the jobholder will prepare and follow in particular structural policy issues in EU economic policy coordination and surveillance in the Economic Policy Committee and its working groups and, as relevant, other economic or fiscal policy issues. The jobholder will be the lead coordinator for the Working Group on Ageing Populations and Sustainability (AWG) and the Potential Output Working Group (POWG). The tasks will include:

- Preparation of meetings of the Economic and Financial Committee (EFC) and the Economic Policy Committee (EPC), one or several of their working groups and sub-committees.
- Preparation of briefing and speaking notes for the Committee, working group and sub-committee Chairmen for Committee and Council meetings; preparation of draft Council conclusions, Committee reports and Secretariat issues notes in the area of economic and fiscal surveillance, in particular structural policies, and other policy issues covered by the committees.
- Development and implementation of the work programmes of the EPC and EFC and one or several of their sub-committees and working groups.
- Liaison with stakeholders, notably the Council Presidency, the Council Secretariat, the Commission, the Chairmen and the members of the committees, working groups and sub-committees.

This exciting work will give the successful candidate the opportunity to enjoy a fast-moving international environment, and to develop hands-on knowledge and skills on EU economic policy making. The work will involve both economic analysis and strategic thinking to take forward the policy initiatives.

Jobholder Profile (We look for)

Economist with a good background in macro-economics and in the economic policy coordination processes at EU and global level. The candidate should have a good

understanding of the Commission and/or Council working procedures and preferably have experience with the work of the Ecofin Council and its committees.

S/he should be flexible, pro-active, a very good team player and able to identify political priorities for the work of the Committees. The ability to effectively plan and organise work, to structure and process complex information and interpret results orally and in writing, to build and maintain partnerships with stakeholders, and to work independently without close supervision are the key competencies to be successful in this role. Strong communication and drafting skills and the ability to work on a broad variety of economic issues are essential.

English is the main working language and the ability to communicate and draft effectively in English is a must. Knowledge of French and German would be additional assets.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- **Professional experience**: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- **Seniority**: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- **Employer**: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- **Linguistic skills**: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)