



**STUDY VISA FOR MORE THAN 90 DAYS**

**DOCUMENTS REQUIRED**

1. National visa application forms, duly filled out, signed by the person in whose name the visa will be issued and 2 recent passport size photographs in colour and with white background attached to the form.
2. Payment of Visa fees must be done only through demand draft in favour of EMBASSY OF SPAIN. Two photocopies of demand draft must be submitted.
3. Passport with a validity for the entire period for which Studies will be undertaken (or minimum validity of 1 year) and photocopy of all pages of the same.

**4. From the educational centre (A photocopy of the same must be submitted):**

**a) Admission Letter:** (The admission letter must contain the start date and duration of the course)

Studies: Authorized educational centre in Spain, for undertaking a full time study program, which leads to obtaining a degree certificate or a certificate of Studies.

Research or Training: Officially recognised centre in Spain for undertaking the said activities. In case of research purpose, the said centre will be a University, a centre of the Governing body of scientific research or a public or private institute of Research and Development.

Mobility program of students:

- a. Officially recognised centre of secondary education and/or higher secondary education.
- b. Admission in a mobility program for students, undertaken by an officially recognised organization for the same.

Volunteer: Agreement signed with an organization responsible for the volunteer program (description of activities, conditions, timings, resources and accommodation)

**b)** The content of the study plan, training or research that will be undertaken.

**c)** Proof of payment of the fees or reservation of the course or the study program to be undertaken. In case of minors, the ID proof of the person who has made the payment must be submitted.

5. Documentation that justifies the proof of accommodation during the stay in Spain, in which the address is indicated. A photocopy of the same must be submitted.
6. Previous academic qualifications of the applicant. An attested true copy by notary of the same must be submitted.
7. Proof of work experience, if applicable.



8. Proof of economic means (A photocopy of the same must be submitted):

**SCHOLARSHIPS:** Applicants must indicate and justify with documents the scholarship amount, and in such a case, if they will be possessing economic means.

**OTHER CASES:** Applicants must indicate and justify with documents the economic means that will be provided to them by their family members (justifying the family relationship bond and the letter of guarantee/affidavit of support) or the applicants must possess their personal financial means as well justify the same.

- If sponsored by someone - Original Letter of Guarantee / Affidavit of Support along with ID copy of the sponsor (Aadhaar/Passport).
- Updated bank Statements of the sponsor/self of the last six months duly stamped and signed by the bank.
- The ITRs of the last three years of the sponsors/self with PAN card copy.
- Payslips of the last six months of the sponsor/self.

9. Police Clearance Certificate issued by the competent authorities of the country where the applicant has resided in the last 5 years prior to the submission of the visa application, legalised+authenticated/ apostilled. Only in case of adults over the penal age and for duration of stay of more than 180 days.

10. Medical certificate issued by any registered medical practitioner. Only in case of duration of stay of more than 180 days. It must bear the stamp of Apostille of Hague.

11. A public or private medical insurance policy issued by an insurance company authorised to operate in Spain. The medical insurance policy must cover the entire period of stay in Spain (if less than one year) or at least one year (if duration of stay is more than one year), and 100% of the medical expenses. It should be an exhaustive medical insurance covering all risks equivalent to the Spanish Public Health System and must not have any co-payments or coverage limits. A photocopy of the same must be submitted.

12. In case of minors, when they do not travel accompanied by their parents or guardians, the following documents are MANDATORY:

- a) *Parents or guardians of the minor:* Notary authorization (affidavit on Rs. 100 stamp paper for parents who reside in India), for the purpose of travel and undertaking studies in Spain, in which the details of the educational centre, organization or responsible organisation, person responsible as well as his/her ID proof are mentioned and the estimated period. This must be legalized / apostilled. Once legalized/ apostilled, it should be translated to Spanish by a sworn translator. A photocopy of the same must be submitted.
- b) *Person responsible as a guardian for the minor in Spain:* Notarised declaration before a Spanish notary public indicating that he/she will be responsible for the minor during the entire period of stay requested, the address where the minor will be residing during the stay, as well as the ID proof of the guardian. A photocopy of the same must be submitted.
- c) *Certificate from Registro Central de Delincuentes Sexuales* issued by the Ministry of Justice in Spain must be submitted issued in the name of the guardian in Spain.

13. Power of attorney in case of representatives. A photocopy of the same must be submitted.

**THIS EMBASSY MAY REQUEST FOR ANY ADDITIONAL DOCUMENTATION**