



APPLICATION FOR NIE

You may apply for a NIE personally at this Embassy on **Thursdays, from 11 am to 11.30 am**, without the need for a prior appointment. To do so, you must provide the following:

- **Forms “EX 15” and “Modelo790-012”**. These must be duly completed, filling in all the required fields correctly. Embassy staff are unable to provide assistance with the forms completion. **Please note** that the reason for requesting the NIE must be specified in **Spanish**.
- Original and a photocopy of your passport.
- Fee of 12 USD. No other currencies will be accepted. Bills that are damaged or contain marks or stains will not be accepted.

In the case of a minor applicant, the section corresponding to **the father/mother/guardian** of the minor must be completed. In addition, **proof of relationship or legal representation must be provided**.

Once the documentation has been received, this section will forward it to the competent authorities. The processing time may vary, and the certificate will be sent to the email address specified in the application.

To find out the Embassy's public holidays, please visit the following link: [Horario, localización y contacto](#)