

EMBASSY OF SPAIN IN HANOI

DOCUMENTS REQUIRED FOR THE APPLICATION OF A STUDY VISA OR A STUDENT'S RELATIVE VISA

1. **Schengen visa application form**, attached with a passport-type photo
2. **Passport** valid for at least 3 months after your departure from the Schengen area or, in case of a multiple entry visa, after the last scheduled departure. It must contain at least 2 blank pages and have not been issued for more than 10 years. An A4 photocopy of all passport pages containing information (visas, stamps, etc.) must be provided.
3. **If the applicant is not a Vietnamese citizen**, he/she must provide documentation proving his/her residence in Vietnam (permanent or temporary residence card, study permit)
4. **Letter of self-introduction about the visa applicant**: a suggested outline for the preparation of such letter of self-introduction can be found by clicking [here](#).
5. **Proof of travel history**:
 - a. Previous passport/s (original + photocopy)
 - b. **In case of having been refused with a visa by any of the member countries of the Schengen area during the last 5 years: resolution (or resolutions) of visa refusal**, accompanied by a brief **explanation** of the reason for the visa application(s) at that time and the **supporting documentation** (if applicable)
6. **Proof of admission for the study, training, volunteer or internship activity**: Original and a copy of the document that proves:
 - Admission to an authorized educational center for the completion of a full-time study program.
 - Admission to a research or training center.
 - Admission to a student mobility program. In this case, it will also provide:
 - proof of admission to a study center,
 - proof of foster care by a family or institution and,
 - Commitment of the organizer of the program to assume the expenses.
 - Admission to carry out unpaid internships based on the signing of an agreement.
 - The agreement with the organization in charge of a volunteer program.
7. **Proof of the identity and capacity of the legal representative. If the applicant is a minor**:
 - copy of the identity document or passport of the parent or legal representative.
 - document that proves the relationship.
 - Authorization of the legal representatives: notarial act of the parents or guardians authorizing the minor's travel to Spain and identifying the person who will take care of the minor in Spain
8. **Special section for relatives of students**: certificates proving the relationship with the student must be provided (marriage certificate, *de-facto* partner, or birth certificate, as the case may be).
9. **Proof of availability of sufficient financial means for the entire stay in the Schengen territory**:

10% of SMI (minimum interprofession salary) multiplied by the number of days that the visa applicant intends to stay and by the number of people traveling at the expense of the visa applicant. In any case, a minimum amount of a **90%** of SMI per person must be accredited, regardless of the planned length of stay. **For exact information on the quantity established for each year's SMI, you**

are kindly requested to visit the following website:

<https://www.exteriores.gob.es/DocumentosAuxiliaresSC/Vietnam/HANOI%20%28E%29/SMI.pdf>

10. **Documents** enabling the evaluation of the intention to leave the territory of the Member States:

a. **Proof of the condition of being a student:**

- Student Certificate/Card
- Academic transcript

b. **Proof of financial roots:**

- Savings book(s)
- Bank statement of the last 3 months. Bank statements printed online are not accepted.
- proof of ownership of real estate (if applicable)

*** Note: if the student has never worked before, he/she can present the financial proof of his/her parents. In this case, the student's birth certificate, duly legalized and translated, must be provided to prove the parent-child relationship.

c. **Proof of social/family roots:** Marriage and birth certificate of the children (if applicable)

11. **Air-ticket** booking

12. **Travel medical insurance:** The insurance must cover the costs of repatriation for medical reasons or death and emergency medical assistance or emergency hospital care during the entire period of stay and throughout the Schengen area. The minimum coverage will be 30,000 euros or its equivalent in local currency. If a multiple-entry visa is requested, the health insurance will be valid for the first intended trip. The applicant will agree to take out insurance for successive trips.

13. **Proof of accommodation or of having sufficient means to pay for it:** hotel reservation(s) during the entire stay in the Schengen territory

PLEASE CLICK [THIS LINK](#) FOR DETAILED INFORMATION ON SCHENGEN VISAS (download of visa application form, fees, procedures, etc).