

DOCUMENTS REQUIRED FOR A VISA APPLICATION FOR FOREIGNERS FALLING WITHIN THE SCOPE OF APPLICATION OF THE LAW 14/2013 AND THEIR FAMILY MEMBERS

1. **Schengen visa application form**, attached with a passport-type photo
2. **Passport** valid for at least 3 months after your departure from the Schengen area or, in case of a multiple entry visa, after the last scheduled departure. It must contain at least 2 blank pages and have not been issued for more than 10 years. An A4 photocopy of all passport pages containing information (visas, stamps, etc.) must be provided.
3. **If the applicant is not a Vietnamese citizen**, he/she must provide documentation proving his/her residence in Vietnam (temporary or permanent residence card)
4. **Letter of self-introduction about the visa applicant**: a suggested outline for the preparation of such letter of self-introduction can be found by clicking [here](#).

5. Proof of travel history:

- 5.1. Previous passport/s (original + photocopy)
 - 5.2. **In case of having been refused with a visa by any of the member countries of the Schengen area during the last 5 years: resolution (or resolutions) of visa refusal**, accompanied by a brief **explanation** of the reason for the visa application(s) at that time and the **supporting documentation** (if applicable)
6. **Accreditation of the reason for the trip: Residence permit**, depending on each case, granted by the General Directorate of Migration of the Ministry of Employment and Social Security. The types of permits may be as follows:
- Residence permit for highly qualified professionals
 - Residence permit for training and research
 - Residence permit for EU research
 - Residence permit for intra-company transfers
 - Residence permit for family members of foreigners within the scope of application of the Law 14/2013
7. **Proof of availability of sufficient financial means for the entire stay in the Schengen territory: 10% of SMI (minimum interprofession salary)** multiplied by the number of days that the visa applicant intends to stay and by the number of people traveling at the expense of the visa applicant. In any case, a minimum amount of a **90%** of SMI per person must be accredited, regardless of the planned length of stay. **For exact information on the quantity established for each year's SMI, you are kindly requested to visit the following website:** <https://www.exteriores.gob.es/DocumentosAuxiliaresSC/Vietnam/HANOI%20%28E%29/SMI.pdf>

8. Documents enabling the evaluation of the intention to leave the territory of the Member States:

- a. **Document proving the relationship** (marriage or birth certificate, wherever applicable)
- b. **Proof of the substantial – *and not situational* - economic dependence of children over 18 years of age and dependent parents:**
 - A written **letter with description** of the economic and social situation and personal circumstances of the visa applicant, **accompanied by documentation proving these aspects**, with a view to demonstrate a substantial – *and not a situational* - economic dependence (*proof of income, employment status, property or income, existence of other family members in the country of residence and the status of the same, proof of health status, etc.*).
 - Proof of co-habitation in the same address as a foreigner that is contemplated within the scope of application of Law 14/2013
 - Proof that the adult child has not established a family unit by him/herself: certificate of single status, duly legalized

9. Air-ticket booking

10. Travel medical insurance: The insurance must cover the costs of repatriation for medical reasons or death and emergency medical assistance or emergency hospital care during the entire period of stay and throughout the Schengen area. The minimum coverage will be 30,000 euros or its equivalent in local currency. If a multiple-entry visa is requested, the health insurance will be valid for the first intended trip. The applicant will agree to take out insurance for successive trips.

11. Proof of accommodation or of having sufficient means to pay for it: hotel reservation(s) during the entire stay in the Schengen territory

PLEASE CLICK [THIS LINK](#) FOR DETAILED INFORMATION ON SCHENGEN VISAS (download of visa application form, fees, procedures, etc).