#### **IMPORTANT INFORMATION FOR STUDENTS.**

## STUDIES UP TO 90 DAYS. VISA WAVER.

- For study programs or traineeship (prácticas) for a period up to 90 days, British nationals do not need to apply for a visa. If student's nationality requires a Schengen visa, he or she must apply for a Schengen Tourism Visa through the <u>BLS International Visa Management Agency</u>.
- Students who have already spent 90 days in Spain without visa, and need to stay for another period under 90 days, cannot apply for national visa (intended for longer stays). They cannot apply for a Schengen visa either.

## STUDY VISA FOR STAYS UP TO 180 DAYS.

 Students need to apply for a short-term <u>Study visa</u>. <u>Please take notice that this visa cannot</u> <u>replace a long-term Study visa (see below)</u>. Students must apply as soon as possible before travelling to Spain.

# STUDY VISA FOR STAYS OF MORE THAN 180 DAYS.

- Students need to apply for long-term <u>Study visa</u>. We strongly recommend you to apply as soon as possible to obtain the visa before travelling to Spain.
- Students taking part in Erasmus+ program, who are spending the first semester of their year abroad in Spain, and the second semester in other EU country, must apply for a long-stay Study visa as well.

#### INTERNSHIP VISAS.

• University students in a paid or unpaid traineeship in Spain, including Erasmus work placements, must apply for <u>Internship visa</u>. We recommend you to contact the host entity in Spain as soon as possible, to obtain the *authorization for traineeship* from the local Immigration Office ("Delegación del Gobierno"). It is a compulsory document, which must be issued prior to visa application.

# HOW TO BOOK AN APPOINTMENT AT THIS CONSULATE.

Please send an email to the address <u>cog.londres.viscp@maec.es</u>. In the **SUBJECT** you must <u>specify the type of residence visa</u> you wish to apply for. The text of the message must state:

- Given name and surname
- Passport number
- Email address
- Phone number
- Place of residence in the UK
- Type of residence visa you wish to apply for

Attach to your e-mail one essential document:

- Students and Au Pairs: <u>Admission letter</u> (in Spanish) including subjects of study, proof of having paid the tuition fee, number of learning time (at least 20), number of hours of class attendance and online study modality (if applicable), start and end date of studies.
- Language assistants: Official appointment / Nombramiento oficial.

• **Traineeship**: the <u>positive resolution</u> issued by the competent Spanish authority.

Applicants must book appointments personally. Each appointment is only for one person and one passport, therefore, family members applying together for a visa, need to book additional appointments, even if they are minors.

Our staff will verify your document, then you will receive an e-mail with a username and password to complete the process. You can choose the date and time of your appointment, and modify or cancel if needed.

Applicants who cannot attend their appointment are kindly requested to cancel it as soon as possible. Appointments should be cancelled at least 4 days in advance. Applicants who do not cancel the appointment within the established timeframe, will be placed in a waiting list to book a new appointment.

The personal data on your appointment request must match the information on your passport.