



MINISTERIO DE ASUNTOS EXTERIORES, UNIÓN
EUROPEA Y COOPERACIÓN

CONSULATE OF SPAIN
LAGOS

Subject: COMPREHENSIVE MAINTENANCE SERVICE CONTRACT FOR THE BUILDINGS AND FACILITIES OF THE RESIDENCE AND CHANCERY OFFICE OF THE CONSULATE GENERAL OF SPAIN IN LAGOS (FEDERAL REPUBLIC OF NIGERIA)

File No.: SER-24/002.

The Consulate General of Spain in Lagos is pleased to invite you to participate in the tender for the service contract above mentioned.

The base tender budget for this contract is 86,400,000.00 Naira (NGN) (VAT exempted) for a two-year contract, from August 1, 2024 to July 31, 2026, with the possibility of extension for one more year if both parties agree.

The execution of the contract shall be carried out in accordance with the Specific Administrative Clauses (PCAP), the Specific Technical Prescriptions (PPTP) and the draft contract attached to this letter.

If interested, the proposal submission shall be made in the following terms:

- **Deadline: 15 working days from the day after the invitation to the tender is sent (or date of publication on our website, which will be the same day of the invitation).**

- Address: proposals will be hand delivered or by postal mail at the Consulate General of Spain in Lagos (21C Kofo Abayomi Street, Victoria Island, Lagos).
- Hours: Monday to Friday, from 9:00 a.m. to 2:00 p.m.
- If the proposal submission is made by postal mail, the Consulate shall be notified by email (cog.lagos@maec.es) within the 15 working days established.
- How to submit proposals: The proposal will consist of three envelopes, separate and independent, duly closed and signed by the bidder or person who legally represents him, with the requirements established in clause 8 of the Particular Administrative Clauses Document (PCAP).

Please do not hesitate to contact the Consulate General of Spain in Lagos in case of any question that may arise about the bidding process, by email to the following address: cog.lagos@maec.es.

The Consul-General

A handwritten signature in black ink, appearing to read 'J. Ferré Trad', is written over a horizontal line.

José María Ferré Trad